

Broadwell Parish Council

Public notice is given for a meeting of Broadwell Parish Council to be held on 8th November 2023 at the village hall, beginning at 7.30 p.m.

Addressed to Cllr T Leonard (TL) Chairman, Cllr E Ashton (EA), Cllr W Neill (WN), Cllr N Brindley (NB), Cllr A Wodzianski (AW), Cllr R Ross (RR) & Cllr C Morse (CM)

Dear Councillors, you are hereby summoned to attend the above meeting of Broadwell Parish Council, to be held for the purpose of transacting the business listed in the agenda below.
Members of the public & press are welcome to attend.



Debbie Braiden, Clerk & RFO to the council. DATE: 1st November 2023

Agenda for Broadwell Parish Council		
1	Apologies	Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman. Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting.
2	Welcome	Chairman to welcome the new clerk and to sign the contract between both parties.
3	Interest declaration	Members are invited to declare disclosable pecuniary interests and other interests in any items listed on this agenda. Note: EA continued interest carried forward for flood plan. As required by the Council's Code of Conduct for Members and by the Localism Act 2011.
4	Public Recess	Members of the public are invited to make representations to the Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act and to respond to items received.
5	Minutes	To approve the minutes of the Parish Council meeting held on 27 th September 23. To note and approve correspondence received from Cllr Brindley to correct motion 2309/7.4 - Amendment is as follows : Since the meeting, NB has clarified that these works had been retendered as the original tenders had lapsed. However, there has been a limited response and only two are expected to quote. NB will submit an update with recommendations at the next meeting. Therefore, approval made on the previous quotes under 2309/7.4 were incorrect using out-of-date quotes.
6	Reports	To receive reports from the District and County Councillors
7	Projects - NB	7.1 To discuss and approve recommendations from NB for quotes received for various works projects around the village as in Appendix C – to be budgeted for by CIL money £3,595.86 held in reserves. 7.2 To discuss any further issues for the next agenda. 7.3 To receive an update on Gigaclear and wi-fi connection for the village hall.
8	PLANNING	8.1 To consider applications received. <ul style="list-style-type: none">• None received. 8.2 To receive & discuss planning correspondence if any.

Broadwell Parish Council

		<ul style="list-style-type: none"> To discuss, if necessary, the planning application made by Bromford for three dwellings as per email from AW. <p>8.3 To note any decisions and comments made by email with delegated authority (Minute 221109/8/3 & Broadwell PC SO 15/b)</p> <ul style="list-style-type: none"> 23/01678/FUL – Annex at Manor Farm Barn, Church Road, Broadwell Addition of entrance door, replacement windows and other associated works. Comments – No comments <p>8.4 To receive and discuss comments for post agenda applications received. (Clerk to advise)</p>
9	Clerk Items	<ol style="list-style-type: none"> To approve clerk's action sheet & timesheet for September. To offer the new clerk a pension. To approve payment of the new clerk's salary by monthly standing order on the 1st of the following month worked.
10	Stow NDP	To discuss any updates if any and agree any actions.
11	Traffic Calming - RR	<ol style="list-style-type: none"> To approve which members will be on the Speed Working Group to liaise with Donnington Traffic Group. To receive an update and to discuss and agree further actions and agree how to gain community engagement. To approve using data strips to collate speed data at two various points in the village. To agree where to site the two data strips.
FINANCE		
12	Income	To receive and approve receipts of Interest and income for September 23.
13	Expenditure	To receive and approve expenditure for September 23.
14	Payments List	To approve payments paid, payments due, and receipts for recompense, as scheduled at Appendix A. To note, the clerk asked two other companies for quotes, one was unable to quote and the other said to include it in to the council's main policy. Therefore, to approve the clerk's decision in correspondence with members, and being time sensitive, to renew the existing policy at £152.58 (an increase of £7.60 from last year).
15	Bank Reconciliation	To receive and approve the 2 nd quarterly bank reconciliation report and remaining budgets to the end of September 23.
16	Audit 23/24	To approve an auditor for the current year 23/24. The clerk recommends we use GAPTC again.
17	Budget 24/25	To review draft budget produced by the clerk. To discuss and approve draft budget for 24/25.
SUNDRY ITEMS		
18	Correspondence Received	To receive and note correspondence list at Appendix B. Agree any actions.
19	Next Meeting	To formulate and approve a schedule of council meetings for the remaining year.
20	Close	To record the end of the meeting.